## Summary – September 20, 2018

* + Sept 25: CSU Grad School Virtual Fair webinar from 10am-4pm. [Register here](https://www.careereco.com/Fair/EventDetails?fairId=f8200e84-09a6-4a84-ac25-a8d20106324e)! This event is for prospective graduate students. Please share as appropriate.
	+ Sept 27: Deadline to submit a [proposal](http://dialogue.humboldt.edu/) to present a workshop or to facilitate a discussion for 2018 Campus/community Dialogue on Race event Oct 29-Nov 2.
	+ Sept 28: Deadline to submit 2018/19 Staff Recognition Nominations.
	+ Sept 28: Please join us for the co-hosted INRSEP/CNRS Undergraduate Scientific Research Symposium, 12-4 pm, University Library-2nd Floor.
	+ Oct 1: Applications for 2019/20 Sabbatical leaves are due by midnight. Please refer to the APS [website](https://hraps.humboldt.edu/academic-personnel-leaves-absence) for application details.
	+ Oct 1: Applications for 2019/20 Assigned Time for Exceptional Service are due by midnight. Please go to the APS website for application details.
	+ Oct 3: Science on Tap, 6 pm, Blondies, Arcata.
	+ Oct 4: Save the Date for the 7th Annual Celebration of Campus Researchers event, 4:30-6:30PM, Humbrews, Arcata.
	+ Oct 5: Student Health & Wellbeing Services is offering on-campus flu vaccinations to staff and faculty, 12-5 pm, University Quad. A $30 on-site cash or credit card payment is available but check with insurance plan to discuss coverage or reimbursement options first. Additional information [here](http://www2.humboldt.edu/pmc/portal/campus-flu-vaccines-students-faculty-and-staff).
	+ Oct 5-7: HSU’s Homecoming & Family weekend. See website for [event listings](http://homecoming.humboldt.edu/).
	+ Oct 9: CSUPERB Faculty and Student Travel Grants proposals due by 5 pm. For details, go to <https://www2.calstate.edu/impact-of-the-csu/research/csuperb>. Please encourage faculty from all disciplines to apply.

## Faculty Position update

The timeline for information needed to launch 2018/19 searches for 2019/20 tenure track faculty hires is short. Dale encouraged department chairs to reach out to companion disciplines for comments and collaborative efforts. Form 1 and all attachments are due to the Dean’s Office by no later than Friday, September 28. Twenty faculty positions were approved University-wide (5 for CNRS) with one additional CAHSS position involving collaboration efforts with PBLCs. Discussion ensued with some expressing interest in seeing FTES dollars over time. Dale stated that he will follow up with other college Deans to discuss the distribution of faculty positions and continue collaborative discussions to serve our students best. Approved funding for faculty start-up is not included with the new faculty positions, and will require some of the CNRS IDC to help support the new faculty.

## CNRS Travel Grants

The college received 22 travel grant applications by the deadline (Sept. 14), and it was determined that all 22 could be funded. Anthony will send emails to department chairs and department coordinators regarding funding amounts and appropriate chart field categories.

## Kim Vincent Layton and Enoch Hale

New director for the Center for Teaching and Learning (CTL) Enoch Hale and Kim Vincent Layton attended to discuss currently programing and division objectives. After introductions, Enoch asked department chairs a series of questions to initiate a discussion relevant to teaching and learning challenges. The CTL works to inspire innovation, improve pedagogy and develop strategies to improve teaching and learning. We want to be attentive to intellectual engagement and diversity issues. There will be plenty of opportunities for faculty to participate. Enoch is currently connecting with faculty for Area E development with additional programming available to CNRS faculty to build something into the future. Discussion continued with the group discussing challenges in the classroom. Challenges include serving large lectures without excess enrollment units, maintaining solid assessment and effective learning practices with effective levels of academic rigor, seeking additional effective pathways to implement field practices due to budget constraints; teaching students standards of professional behavior outside of class. Kim Vincent Layton briefly share information regarding the Professional Learning Community (PLC) framework for fall 2018.

* [*Implementing Asset-Based Equity in Your Practice*](https://ctl.humboldt.edu/node/979)
* [*Infusing "Alert Alert" Into Learning Environments*](https://ctl.humboldt.edu/node/979)
* [*Equity in Community Engagement: Identifying Barriers to Student Success*](https://ctl.humboldt.edu/content/fall-2018-plcs#Equity)

## Equipment requests

75K of MSF equipment funding is available at the college level to fund priorities. The equipment selection committee includes three students, one technical staff person, Anthony Baker, Steve Tillinghast, Beth Eschenbach and Monty Mola. The call for equipment will be available early next week. Please follow funding guidelines while preparing proposal(s).

## Scheduling guidelines

In support of productive discussions around scheduling, Rick Zechman collaborated with associate deans in AHSS and CPS to develop a series of scheduling guidelines to help prepare for scheduling conversations to occur the first part of November 2019/20 schedule. The college is also working to establish a fair WTU budget allocation for lecturers with the hope that we will stay within that allocation. It is our best guess of how much we have to allocate in 2019/20 as we try to quantify our best estimate of course offerings to allocate budgetary resources targets and guidelines appropriately. The college is working to determine shortfalls and determine exactly what courses must be offered. All of this will be part of the constant external conversations with upper administration. Rick Zechman will continue his work with PBLC coordinators to manage the Sci 100 course offerings.

## Communication/CNRS Newsletter

The college is working to establish a quarterly newsletter for the CNRS to share good news items and highlight accomplishments. Cortney Koors will reach out for information for assembling information.

## CNRS Diversity Committee

In one or more departments, some have expresses interest in creating a college-level task force to address diversity issues and lead discussions in the college. First steps are to establish committee goals, but it was mentioned that it might be advantageous for each department to establish its own set of metrics, goals for department in relation to both students and faculty. Nievita agreed to work directly with departments who are actively recruiting new faculty and can work with other departments directly to support diversity discussions.

## Next Council of Chairs meeting, October 4, 2018.