### Summary – August 27, 2020

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* Sept 3: Provost’s Council of Chairs meeting, 9-11 am.
* Sept 8: F’20 F2F instruction begins.
* Sept 15: Departments may begin entering S’21 classes in PeopleSoft.
* Sept 18: Deadline to enter S’21 courses into SiPS.
* Sept 21: Fall 2020 Census.

## Updates from OAA

Dale Oliver requested a division-wide administrative analysis from OAA to support his request for administrative support in the college due to retirements.

The group was made aware that some students are requesting printed course materials and that on campus printing Kiosks are unavailable September 8. Discussion followed regarding the possibility of students contacting MarCom directly to have course materials printed and shipped to their home address and who would bear the cost of printing expense. The group was reminded that students should not be allowed in buildings until they have approved access to conduct research.

Earlier in the semester, the college was on track for providing optional field trips for courses offered in a virtual format, but as communications with county officials changed, the Fall Instructional Transition Team (FITT) and Emergency Operations Center (EOC) group revised their prior approval for F2F field trips for courses offered virtually. Although this change is very disappointing to many, it can help in appropriately planning spring 2021 F2F courses with a field trip component. Field work research may continue as long as (GA/TA) students are employed to support instruction and faculty complete the appropriate onboarding steps.

Provost Jenn Capps is asking department chairs adhere to the agreed upon scheduling (synchronous or asynchronous) instruction once classes begin this fall. Final decisions regarding the spring 2021 scheduling format is expected from the Chancellor’s Office by September 15, but Provost Capps full expects the spring semester to be very similar to fall.

## Budget considerations

Dale reiterated the seriousness of the University’s budget shortfall and that conversations about restructuring will continue. In light of the 20M budget deficit, the University expects an addition 3.6M budget shortfall over the next three years due to declining enrollment. The University is working arduously to spend less and save quickly as the University faces concern that the Chancellor’s Office will begin to recalibrate funding. No adjustment has been made in accordance with current enrollment figures, and even with slightly better numbers for fall, we are still down significantly.

Conversations regarding a college level committee to invite professional speakers to speak about national issues and the current climate of racism are ongoing.

## Follow-up from our chairs retreat discussions

As a recap to the department chairs retreat, there will be no additional staff hires for spring 2021 so the college must restructure in a more permanent way. Dale will contact chairs individually regarding curriculum reforms for spring 2021 with a more formal request later to combine options (if needed) and the forms needed to do this.

Next CNRS meeting, Thursday, September 10, 9 - 11 AM