## Summary – March 28, 2019

Call to order

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2. Announcements

* Mar 29: 2019 Spring Preview #1 – Majors Fair in West Gym, 8 am.
* Mar 29: Teaching Excellence Symposium with guest speaker Dr. Matsui, UC Berkeley, College Creek: Great Hall, 10:00 am-2:30 pm. All are welcome!
* Mar 31: 2019 Faculty Regalia [orders](https://facultydirect.herffjones.com/) due for commencement ceremonies.
* Apr 1: Cesar Chavez Holiday – Campus Closed
* Apr 2: Faculty Advising Begins!
* Apr 5: Spring Preview #2 – Majors Fair in West Gym, 8 am.
* Apr 5: Distinguished Alumni Speaker and Award recipient, [Corey Gray](http://forever.humboldt.edu/corey-gray-distinguished-alumni-speaker-series) (’97, Physics & Applied Mathematics), to speak in FH 118, 3-4 p.m.
* Apr 11: *Rescheduled* Lamberson Ecology Lecture presents a two-part lecture series with Dr. Larissa Bailey, Colorado State University.
  + Afternoon technical talk, “Recent Advances and Applications of Occupancy Models,” BSS 166, 4:00 pm.
  + Evening public talk, “Combining Science and Expert Knowledge to Determine Optimal Management strategies for a Declining Amphibian, NR 101, 6:30 pm. Pre-lecture reception begins at 6:00 pm in NR 101 Lobby.
* Apr 18: Alistair McCrone Award Reception, College Creek: Great Hall, 4-6 pm. All are welcome to attend.
* Apr 19: IUPC/CPC Workshop, UCBR, 12-2 pm. Open to all IUPC Chairs and RTP candidates.
* Call for Faculty Nominees to Serve on College Level Committees beginning 2019/20
  + CNRS Nominations and Elections Committee, 2-yr term, two open seats, tenure track faculty, all ranks allowed.
  + CPC for Promotion and Tenure, 2-yr term, three open seats, full professor rank required.

### Budget

Dale Oliver shared that the college will encounter an additional budget reduction of 430K in the 2019/20 academic year. Dale will continue to work with Anthony Baker and Rick Zechman to request the resources the college needs but we will plan strategically for the reduction. The college will experience some relief with sabbaticals, faculty buyout and facility modifications. The University is predicting an enrollment decrease 7%, which equates to a 1M overall reduction in tuition funding. Additionally, GI 2025 funding for tenure track 2019/20 faculty searches for 2020/21 tenure-track hires will not occur. The college deans and OAA are in conversations regarding this issue. In regards to budgeting strategy in the college, Dale explained that given the unevenness in the distribution of operating expense (OE) funds in the college, engaging in a planning process will help. The college will reset our (OE) budgets to address our most strategic needs. Department chairs were asked to review and edit the new budget template schedule for a Friday, May 29, rollout and appropriately plan for priorities (licenses, equipment, etc.) within each department. The more we can anticipate expected and future expenditures, the more we can improve resource allocation model. Discussion continued. The CNRS is piloting this two-year planning tool in partnership with the University budget office and OAA.

### Make up exam update

Due to recent changes at the Testing Center, the CNRS, Dean’s Office has scheduled a make-up test space for students to begin this Friday, March 29 through the end of the spring semester. Available make-up testing is available on Monday’s from 2-4 p.m. and Fridays from 12-2 p.m. in Forestry 103. Please contact the college office at x3256 to make arrangements.

### Research support – Travel; Start-up funds; Equipment

Dale Oliver shared that he expects to have research funds available next year from SPF/IDC return for funding proposals in the college and queried department chairs about a possible proposal process. Department chairs shared their ideas collectively, stressing the need for transparency,fairness and the need for funding student travel opportunities.

### Lecturers – Workload; Evaluation; 3-year Contracts

Dale Oliver stressed the importance of evaluating all lecturers within each department no less than once per year. Lecturers with three year contracts must be evaluated by the IUPC within each department. Evaluative letters for lecturer’s eligible (new and subsequent) for a three-year appointment are due to the Dean’s Office by Monday, April 15. All other lecturer evaluations are due by the end of the spring term.

### National Oceanic and Atmospheric Administration (NOAA) and Hollings Prep Program

NOAA representatives Steve Copps, Nicole Narr and Justin Ly are working to develop the Hollings Preparation Program (HPP). NOAA offers a broad range of [job opportunities](https://www.noaa.gov/education/opportunities/student-opportunities) for students and is seeking a more diverse student applicant pool as they increasingly interact with diverse community groups, tribes, etc. NOAA’s premier program is the Hollings program. The Hollings preparation program will prepare students to be competitive applicants for the NOAA Hollings Scholarship. As part of the new pilot preparation program, students will be paired with a mentor, attend webinar series (w/nationwide contacts), participate in a full-time paid internship and have the entire experiences as an addition to their resume. Applications are due April 15, 2019, selection are made near the end of April. Students begin work the first part of July.

### Philanthropy – CNRS High Impact Practice Fund

Dale Oliver stated that the college received a donation of 9K exclusively for students who have limited access to the resources they need to complete their education. Once the fund is established, additional instruction will be provided on how to access the funds. The official title of the fund is forthcoming.

### Graduate Programs (NR, ES)

No notes recorded. A more focused discussion on this topic will occur at a future Council of Chairs meeting.

Next Council of Chairs meeting April 4, 2019.