### Summary – November 5, 2020

 Announcements

* Nov 6: Open Forum: Shared Collaboration & Shared Success, 11 am-12 noon, [Zoom](https://humboldtstate.zoom.us/meeting/register/tZMvc-2oqD0oH9UXWfmvW9uhgBqoWl-_57Ng).
* Nov 6: Call for proposals for the 2nd Annual HSU Teaching Excellence Symposium deadline. Submit your proposal [here](https://pmc.humboldt.edu/portal/call-proposals-2nd-annual-hsu-teaching-excellence-symposium-virtual). The event date is December 3, 2020.
* Nov 9: Early registration for spring 2021 begins.
* Nov 9: Open Forum events
	+ Student Experience and Success, 10-11 am, via [Zoom](https://humboldtstate.zoom.us/meeting/register/tZEldumurzkpEtfrWGwvvnQ9IQin74Ra8bHgR).
	+ Future Proofing HSU, 4:30-5:30 pm, via [Zoom](https://humboldtstate.zoom.us/meeting/register/tZcocOmspz8rGdAZpDVWY3BWJVV6oWbPlANZ).
* Nov 11: Veteran’s Day Holiday – Campus Closed
* Nov 17: Last day for initial ideas & [input on budget reductions & investments](https://docs.google.com/forms/d/12Fl6FhGPLFJIvfWmLiudmai22lTdDRgwMbqs7TuEiwQ/edit?usp=sharing)

## Assessment Fellow, Sonja Manor and team to discuss spring WASC visit

Assessment fellows Sonja Manor, Amy Moffatt, Taylor Bloeden, Mark Wicklund and Mary Oling-Sisay attended today’s Council of Chairs meeting to request participation and gather feedback for the Spring 2021 WASC visit. This faculty group reflects a broad representation from each college and are members of the HSU Quality Assurance Team. The team is gathering feedback from across campus to describe how HSU has responded to the six WASC recommendations in advance of the spring visit. The group shared that responding to all six recommendations is not necessary but instead highlighted specific recommendations to pay attention to such as recommendations 4, 5 and 6. The assessment team asked department chairs to share the today’s presentation with department faculty and complete the [template](https://hsuir.ca1.qualtrics.com/jfe/form/SV_2fcNLcwP63ZooVn) provided by November 30. Campus feedback will be condensed into a campus report that is due to WASC on February 10, 2021. The WASC team will be on campus April 21-23, 2021 to examine progress on the six recommendations.

## Budget – preliminary ideas – open discussion

Dale asked department chairs to review course offering trends and work to identify a 5% reduction in WTUs that would result in additional cost savings and to describe the impact of the reduction. Course reduction strategies will be discussed at upcoming 2021/22 course planning meetings.

## Associated Student representative, Max Schmidtbauer

CNRS Associated Student representative, Max Schmidtbauer, will host a college-wide meeting with staff and faculty on November 12 from 5-6 pm to talk about the fall 2020 CNRS College Meeting Survey and discuss the positive and negative aspects of the semester. Talking points from survey results will be used to guide conversations with students.

## Recap of expectations for the 2021-22 schedule planning meetings that are being scheduled between 11/9 and 12/4.

The upcoming 2021/22 course schedule overview meeting with each department chair and coordinator is an exercise to examine what courses will be offered with the expectation that we will have the same enrollment numbers as in fall 2020. Department chairs will provide a listing of course offerings for the 2021/22 academic year for possible budget reduction discussions in preparation for a draft reduction plan due to OAA by December 22.

## Other

Anthony Baker asked the group to review CARES related funding expenditures, and to make additional requests as needed for the spring 2021 semester as soon as possible. Prepaying for specialty software for future use is an acceptable option.