### Summary – November 19, 2020

 Announcements

* Nov 23-27: Fall Break
* Nov 30: Fall 2020 Student Course Evaluations begin, runs through December 13.
* Nov 30: CSUPERB’s virtual campus visit, 10am-4pm, four workshops offered. To register, go to <https://pmc.humboldt.edu/portal/csuperb-virtual-campus-visit>.
* Dec 3: Teaching Excellence Symposium virtual event, 9am-1pm. More information at <https://ctl.humboldt.edu/content/teaching-excellence-symposium-fall-2020>.
* Dec 11: Fall instruction ends
* Dec 14-18: Final Examination Period
* Dec. 17: 2 – 4 PM, Toast of the Holidays (Pending)
* Dec 22: Fall 2020 Grades Due
* January 11: CoC retreat (ZOOM) 8:30 – 10:00; 10:30 – 12:00
* January 13: Spring Welcome (University 8:30 – 10:00; College 10:30 – 12:00)

## Prioritizing Budget Reduction Strategies

Budget reduction discussions at the Provost Council of Chairs meeting include reductions across the three colleges, strategies involving process improvements and investment opportunities such as offering professional degrees, increasing computational power, modifying concentrations, promoting minors, developing business and agency partnerships or increasing summer online course offerings. As we try to meet budget reduction goals, enrollment fluctuations could directly impact lecturers. Dale Oliver reported positive feedback on 2021/22 scheduling and 5% reduction scenarios. We will save roughly 300K by not rehiring staff but are working with university advancement to fund new Coral Sea positions. The college may receive one-time money to fund academic instruction for current students. In reimagining the college, it is important to redefine by what we mean by academic rigor (quantitative or qualitative) and invest or reinvest in a sustainable and robust curriculum. Reorganization efforts will be focused on marine sciences (more discussion in January) and a data science option. In the short term, the college is in its 2nd quarter and managing budget transfers. The entirety of the lab supply budget will not be used, but faculty are encouraged to buy what they need for the spring semester. Additionally, the college is working on building future reserves for equipment and supplies.

## Enrollment Management & Admissions Team

HSU’s Enrollment Management Jason Meriwether, Josh Smith, Marguerite Powers and Admissions Director Peter Martinez and Registrar Clint Rebik returned to follow up on feedback received at the September 24 Council of Chairs meeting. Questions revisited included a request for earlier projections for transfers, a discussion on how we collaborate with other campuses and community colleges for transfer students, an increase in transfer progression communications and exploring the option of holding seats for transfers. In collaboration with the Office of Institutional Effectiveness (IE), a new report at http://pine.humboldt.edu/~anstud/humis/appmaj-SAUDM.html is now available to view transfer information (trends, confirmed, etc.) at any point and time. The summary version of this report is in progress but it is expected to contain an overview similar to the currently used summarized enrollment and regional reports. Prospective student decisions are very fluid so department chairs are encouraged to ask questions or voice concerns. As the EM and ADM team works collaboratively towards a more automated reporting system, they are actively promoting all academic programs, carefully tracking student registrants to ensure they have submitted or confirmed their intent to register, have paid the housing deposit, and contacting students in fall before they can register for spring courses as their local community college. Discussion followed with some commenting on the large variance between applications and registrants.

## If Humboldt County goes from Red to Purple…

In the event that Humboldt County moves to a more COVID related restrictive category of red to purple, Dale Oliver does not expect buildings to be locked or access issues to change for essential employees. Dale agreed to work with OAA to access to campus over fall and winter break as faculty prepare for the spring 2021 semester. In this more restrictive tier, if faculty and staff have permission to work in the county, then it will continue; however, it may affect out of county work. A new access form is forthcoming for spring 2021 and will be available after fall break so schedules can be confirmed by January.

## Feasibility Planning for possible HSPU

Moved to next agenda.

CNRS Council of Chairs meeting, December 3, 10-11 am.

Final Fall CNRS CoC meeting, Thursday, December 10, 9-11 am.