## Summary – October 31, 2019

Announcements

* Oct 31: Open Forum: Academic Resources candidate, Holly Martel, 10:30-11:45 am.
* Nov 4: 21st Annual Campus Dialogue on Race. Click here for more information.
* Nov 4: Lunch Table Talk with Dean Oliver, bring your own lunch, FR 102. Open to faculty and staff.
* Nov 7: American Indian College Motivation Day
* Nov 7: University Resources Planning Committee (URPC) Open Forum event, 1-3 pm. Faculty and Staff attendance and feedback is important, event is open to all.
* Nov 8: Fall Preview--Majors Fair, West Gym, 8:45-9:50 am. A full schedule of events can be found [here](https://admissions.humboldt.edu/node/21).
* Nov 8: Geography Department name change unveiling, FH 118, 4 pm.
* Nov 11: Veteran’s Day Holiday – Campus Closed

## Continuity Plan Debrief

In regards to the power outage and campus closure, Dale Oliver announced that a follow-up message from OAA was forthcoming, but the expectation is as follows:

* Faculty should allow for two additional days after 10/31 for required student work;
* Thesis deadlines are extended by one week, with a revised deadline of December 19;
* The spring registration date has been moved to November 14 from November 12.

In addition, the campus would not be altering the academic calendar, the final exam week schedule or hold Saturday classes.

Since we are not altering the academic calendar, all faculty will be asked to make a good faith effort to deliver the content and support our students need to meet the Student Learning Outcomes for the course. Naturally, faculty will need to adjust their syllabi somewhat due to the lost instructional time. Dale asked department chairs to reach out to their faculty, as necessary, to coordinate adjustments when there are multiple instructors teaching the same course. Furthermore, we discussed how we might communicate between fall prerequisite courses and spring courses about adjustments that may have implications for subsequent courses (for example – Dale was trying to make up a scenario – in MATH 101T verification of trigonometric identities received less attention). Dale will send out an email early in the week of November 4 confirming expectations of the department chairs to ensure that we have some information hub for sharing how prerequisite course content was modified (if at all) because of the outages.

Additional continuity ideas which were discussed include:

1. Establish essential learning outcomes, topics, and/or learning experiences for each course so that when adjustments are made due to future campus closures, these essentials remain.
2. For a long-term outage, the academic calendar will likely need to be modified. January and May can perhaps offer some flexibility.
3. Utilize a decision tree method in preparation of continuity plan.
4. Consider installing a micro-grid system for sustainability.
5. Determine a solution for field trip and cruise activity when shore-based power is not needed.

## Fall Preview

Fall Preview 2019 is scheduled for November 8, 2019. Please see Nicholas Conlin’s email for additional information and schedule. A full listing of events can be found at <https://admissions.humboldt.edu/node/21>.

## CSU Student Success Analytics Certificate Program

Dale Oliver asked chairs to forward the names of department faculty interested in serving as part of a team to develop a CSU Student Success Analytics Certificate Program by no later than November 1.

## Recruiting

Dale shared that the college will be hiring a CNRS specific recruiter position to be funded by grant dollars. According to last year’s enrollment data, 39% of enrolled students were in CNRS and this year it has increased to 41%. Retention in the CNRS has jumped by 10% points. Good job! Next fall, all biology students will be enrolled in an Among Giants or Rising Tides PBLC.

## Scheduling Inquiry

Dale Oliver asked department chairs for feedback regarding the idea of a centralized scheduling office. Discussion followed with most in agreement that a centralized scheduling office is not feasible due to space use options, supply ordering, scheduling conflicts, course prerequisites and additional scheduling related nuances. Dale then followed up with a similar question regarding a centralized scheduling office for first-year classes. Can we live with a perpetual and standardized schedule format for PBLCs? Discussion ensued with some noting the complexities of the PBLC, time zone constraints and the difficulties in managing course conflicts but most do agree that a centralized system for block scheduling seems feasible.

## Strategic Planning Implementation

Moved to next meeting

## Academic Master Planning

Moved to next meeting

## Next Council of Chairs meeting is November 7, 2019.