## Summary – February 7, 2019

* Feb 7: Presentation and prioritization discussion at Council of Chairs meeting
* Feb 7: CSU Research Initiatives & System-Wide Collaborations, Dr. Leslie Ponciano, Director of Research Opportunities, CSU Office of the Chancellor, Library Fishbowl, 12-1:30 pm. Click [here](http://www2.humboldt.edu/pmc/portal/featured-workshop-csu-research-initiatives-system-wide-collaborations) for more information.
* Feb 12: Departments begin entering Fall 2019 schedule into SIPS.
* Feb 11-15: International Education Week—this is free event open to all! For a complete listing of speakers, featured lectures and presentations, click [here](https://extended.humboldt.edu/international-programs/international-education-week).
* Feb 14: Career & Volunteer Expo 2019 sponsored by the Academic Career and Advising Center—please share with students, West Gym, 12-4 pm.
* Feb 14: [Author’s Hall](http://library.humboldt.edu/about/HSUauthors.html), University Library—2nd Floor, 3-5 pm.
* Feb 14: HSU Staff & Faculty Appreciation Night! Catered social on 3rd Floor of KA, 6 pm. Free admittance into basketball games with campus ID.
* Feb 15: Nominations [due](http://aavp.humboldt.edu/hsu-distinguished-faculty-awards) for 2018/19 Distinguished Faculty Awards.
* Feb 15: FERP deadline for AY 2019/20. See [APS](https://hraps.humboldt.edu/academic-personnel-retirement-programs) website for more information.

### Departmental IT needs discussion

Interim Chief Information Officer Bethany Rizzardi joined the CoC meeting to gather feedback from department chairs regarding technological needs at the department level. The newly formed Academic Technology Advisory Committee, which includes CNRS faculty representatives Jim Graham (ESM) and Sherrene Bogle (CS), is actively working on a faculty survey to determine technological needs. Discussion ensued with positive feedback regarding the Help Desk, reference to the five-year refresh policy and possible exceptions for computers used less often and with increased capability, the need for increased capacity for improved computational power, the purpose of our purchasing agreements with companies such as Dell and Apple (site licensing, technical support), projector issues in some classrooms and the funding source for pay-for-print printer stations for students. Bethany stated her awareness of the need for new projectors and is working to find funding to replace those not currently slated for a refresh. Dale Oliver trusts that our representatives understand our needs in the college and will touch base more regularly with Bethany for follow up discussions. Department chairs are invited to connect with Bethany if they have follow-up questions.

### GI 2025 Funding Request for Proposals

Through support of GI 2025 funding, a University-wide call for proposals was received from OAA to fund create new and/or expanded student employment opportunities for 2019/20 and non-student employment as well. Proposals that included requests beyond student employment are due to the CNRS Dean's office by 5 PM on February 15. Proposals that are only about student employment are due to the CNRS Dean’s Office by February 20 (on the google form [Fall 2019 Spring 2020 Funding for On-Campus Student Employment Opportunities](http://docs.google.com/spreadsheets/d/1YDmiR2yfE9Mv-mRaLFmyevNEmRZFLkxWzPVUjeE_dso/edit?usp=sharing_eil&ts=5c5dd1d9)) in time for the Dean to review and organize before forwarding to the Provost by the February 22 deadline. All student employment opportunities must be offered through the Handshake software program available through Academic Career and Advising Center (ACAC).

### Position request presentation/discussion for 2019/20 tenure-track searches

Department chairs provided brief position request presentations with follow-up discussions and a Q & A session following for each. Once completed, Dale Oliver agreed to provide additional metrics and a position template for chairs to use in preparation for full tenure-track search proposals for 2019/20 searches. A total of eight proposals were received in the college.

* Biological Sciences – Plant Systematics
* Chemistry – General Chemist
* Environmental Resources Engineering – Numerical methods and environmental materials expertise
* Forestry and Wildland Resources – Range Management
* Geology – Field Geologist
* Mathematics – Applied mathematics or mathematics education
* Physics and Astronomy – Astronomer expertise
* Wildlife – Spatial Wildlife Ecologist ­

Dale agreed that all 8 proposal may be developed into full proposals, which are due to the CNRS Dean on or before March 4, 2019.

### Budget

Dale Oliver stated that it is likely that future travel funding for new faculty hires will come from start-up accounts and will no longer be funded by the CNRS, Dean’s Office. In addition, a spring 2019 call for travel will not be forthcoming. The CNRS Budget Committee convenes the week of February 11 to discuss these issues.

### Scheduling

Rick Zechman referenced the importance of building a lean schedule for the 2019/20 academic year. Zero enrolled sections are allowed but will be reviewed carefully and opened as course demand shifts during the registration period. Chairs were asked to take the lead on scheduling but in collaboration and partnership with the department coordinator for course entries into PS.

### Next Council of Chairs meeting, February 21, 2019, is with the Provost in Goodwin Forum.

The next CNRS regularly scheduled CNRS Council of Chairs meeting is February 28.