

<b>Meeting Date</b>	August 31, 2017	<b>Time</b>	9:00-11:00
<b>Meeting Location</b>	BSSB 508		

**In attendance:** Wes Bliven, Jeff Borgeld, Rich Boone, Beth Eschenbach, David Greene, Micaela Gunther, Mark Hemphill Haley, Steve Martin, Bori Mazzag, Bruce O’Gara, Josh Smith, Brian Tissot, Julie Tucker, Darren Ward, Rick Zechman.

**Guests:** Amy Spowles and Monty Mola

	<b>Agenda Topic</b>	<b>Comments/Discussion</b>	<b>Action/Outcome</b>
1	<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Aug 21-Sept 15: Departments begin planning Spring 2018 schedule in SPA.</li> <li>• Aug 31: Celebration of promoted and/or tenured faculty in 2016/17, 5 pm, GF. All are welcome to attend.</li> <li>• Sept 4: Labor Day ~ Campus Closed</li> <li>• Sept 12: Mark your calendar for the 70<sup>th</sup> Harry S. Kieval Lecture, September 12, public talk is scheduled for 7:30 pm in FH 118. We hope you’ll join us for this special event.</li> </ul> <p><u>Informational items</u></p> <ul style="list-style-type: none"> <li>• Call for participation for the Fall 2017 INRSEP/CNRS Poster Symposium, Friday, October 13 from 11 am-4 pm. All CNRS majors welcome to participate.</li> <li>• INRSEP director position on hold for now, but INRSEP and LSAMP have returned to the college. Conversations are ongoing on how to best integrate INRSEP into the college, continue growth and ensure the program is well served. The goal is to have INRSEP as part of a larger academic structure, a STEM Center and pathway of sorts. Conversations still ongoing but ideally a program dedicated to all underrepresented students. A revised mission of the INRSEP program is being developed.</li> </ul>	
2	<b>IACUC</b>	Rick stated the USDA inspector Dr. Pamela Smith completed the annual inspection in August with no issues of non-compliance noted. July message from OLAW re: plan to inactivate health assurance due to no relevant grants to warrant assurance. We still have federal grants but none that warrant an assurance. The assurance guide our procedures and will speak with the folks at OLAW if we can keep the assurance for consistency sake.	

3	<b>ICC proposal</b>	Rick announced the college curriculum proposal deadline of September 18, which is one week ahead of ICC deadline, need time to review. Note there is no longer a college curriculum committee to review proposals, but we are working to track these things more efficiently so please follow directions to ensure proposals are handled in a timely manner.	
4	<b>ES Coordinator</b>	Rick Zechman announced that Margaret Lang has agreed to serve as the new Environmental Systems Graduate Coordinator. A meeting will be scheduled with all college graduate program coordinators.	
5	<b>Department meetings 2017/18</b>	Rich Boone and Rick Zechman are interested in attending future department meetings. Please contact Julie for scheduling.	
6	<b>Chairs check-in and updates</b>	<p>College updates: An updated draft of the Mission and Vision statement will be available soon. A recommendation list from the environmental scan will be included so please provide additional feedback now. The Strategic Planning Committee's recommendations will be complete by Dec 2017, so we are getting to the stage where the plan will affect future decisions. A fall open forum date will be announced soon.</p> <p>Marine Lab update: Marine Lab water tanks were replaced over the summer with an NSF grant. New smoke stacks were installed on the Coral Sea vessel thanks to University Advancement's crowd funding effort. The Marine Lab hosted a 3-week educational program for local children this summer.</p> <p>Fisheries Biology update: Enrollment for both undergraduate and graduate students is stable. A replacement Fish Hatchery manager is forthcoming. Working diligently to secure funding from the CA Department of Fish and Wildlife, USGS and HSU to maintain the California Cooperative Fish and Wildlife Research Unit on campus.</p> <p>Oceanography update: Jeff Abell is on sabbatical for the 2017/18 AY. Due to cuts in federal funding, the Atmospheric monitoring station is closed due to budget reductions but the ozone station will continue monitoring.</p> <p>Geology update: The Stars to Rocks underway and is reportedly doing well. Geology 314 may enroll beyond capacity, but there is no replacement person to teaching an additional</p>	

		<p>section. The department usually runs 2 sections of Geology 106 but enrollment has dropped for unknown reasons.</p> <p>Physics: Excited about Stars to Rocks program, it is reportedly working well, department is excited. The addition of two new faculty members is helping to graduate students sooner, and appear to have more non-traditional students that are unprepared, struggling. Curricular proposals submitted to accommodate and adjust to increased need. The department is renumbering courses to prevent catalog difficulties. Several new lecturers have been hired in Chemistry.</p> <p>Engineering: Math Counts, a program that invites middle school teams, will be on campus this year.</p> <p>Biology: Patty Siering and Mark Wilson are on leave this term, department is managing scheduling consequences as a result. Facilities decided to provide paper towel rolls and remove access to paper towels in research labs. Biology is reviving a Methods and Laboratory Instruction course, Biology 597. Rising Tides program is moving ahead, now working on advertising for next fall.</p> <p>Computer Science and Math update: New faculty hire Sherene Bogle will be on campus in January 2018 and will likely teach Bioformatics. Math will need to redesign all of its current remedial offerings to comply with EO 1110.</p> <p>Wildlife update: The Klamath Connection program is performing well; Matt Johnson is traveling a lot; experiencing an increase in undergraduate enrollment. Department is scheduled to host an undergraduate meet &amp; greet. Need to revisit the topic of impactation as the department now has 50% new undeclared transfer students, which directly impacts advising load. Working to secure funding for CA Coop Unit and the Fish/Wldf stockroom position.</p> <p>ESM update: Faculty member Kevin Fingerma received a 1M grant from Energy Commission. Freshman enrollment has experience a modest decline. The department set a record for the number of faculty.</p> <p>Forestry update: No information to report.</p>	
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7	<b>Budget</b>	Last year we spent 1.3M more than we received, representing a 1M shortfall. Rick Boone with ask the Provost for a one-time adjustment in base budget. It's now critical that we reduce spending this year while meeting our most critical needs. Rich is looking for suggestions and spending reductions and is open to conversations to resolve budgetary problems.	
8	<b>Faculty position request update</b>	Provost asked for the college's top 2-3 faculty positions. Rick and Rich considered list from chairs and forwarded recommendation to the Provost, but ultimately the Provost makes the final decision. Failed searches may be selected first, but this is an unknown. Rich will strive to be more strategic in terms of positions and budget requests. Please contact Rich directly if you have questions or concerns.	
9	<b>EO 1110</b>	The purpose of Executive Order 1110 (EO 1110) is to try and limit the number of courses students take the first year. This is a CSU wide initiative to modify math and English remediation. The most significant change is that beginning Fall 2018, all Math and English courses must carry GE units. EO 1110 will also impact the Early Start program and the placement mechanism into Math courses that are currently used. A task force will hopefully be assembled soon to manage this new initiative. Waiting for direction from the President and Provost's Office. All of this needs to be in place by Fall 2018.	
10	<b>Jenkins Hall renovation</b>	Rich Boone HSU received funding to renovate Jenkins Hall to be a multipurpose teaching facility, a plan that was approved several years ago but appears to not meet our needs today. Can it be improved? We'll be in touch to broaden and better meet the needs of campus. There is a method of communication for Academic Affairs (Deans) to work directly with FM planning groups.	
11	<b>FYE course for CNRS</b>	Amy Sprowles and Monty Mola developed a syllabus for a Sci 100 lower division Area E and first year experience course designed for first-year college students participating in one of the place-based learning communities in the CNRS. The new course meets University and department requirements, helps students learn to be scientists and can be applied to any program. Amy and Monty requested feedback from chairs and how to best vet information. Department chairs requested information about the expected course size and personnel needed. AS: a faculty lead will be assigned, WTU's given for planning, understanding that it will take a person out of the class. All other offerings are courses that already exist. Rick suggests consulting with Mary Glenn's office.	

12	<b>Next Department Chairs meeting</b>	September 7, 2017	
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