COLLEGE OF NATURAL RESOURCES AND SCIENCES

COUNCIL OF DEPARTMENT CHAIRS

MEETING #3 September 20, 2018

BSS 508 \* 9:00-10:50 am

# AGENDA

1. Call to order
2. Announcements
	1. Sept 25: CSU Grad School Virtual Fair webinar from 10am-4pm. [Register here](https://www.careereco.com/Fair/EventDetails?fairId=f8200e84-09a6-4a84-ac25-a8d20106324e)! This event is for prospective graduate students. Please share as appropriate.
	2. Sept 27: Deadline to submit a [proposal](http://dialogue.humboldt.edu/) to present a workshop or to facilitate a discussion for 2018 Campus/community Dialogue on Race event Oct 29-Nov 2.
	3. Sept 28: Deadline to submit 2018/19 Staff Recognition Nominations.
	4. Sept 28: Please join us for the co-hosted INRSEP/CNRS Undergraduate Scientific Research Symposium, 12-4 pm, University Library-2nd Floor.
	5. Oct 1: Applications for 2019/20 Sabbatical leaves are due by midnight. Please refer to the APS [website](https://hraps.humboldt.edu/academic-personnel-leaves-absence) for application details.
	6. Oct 1: Applications for 2019/20 Assigned Time for Exceptional Service are due by midnight. Please go to the APS website for application details.
	7. Oct 3: Science on Tap, 6 pm, Blondies, Arcata.
	8. Oct 4: Save the Date for the 7th Annual Celebration of Campus Researchers event, 4:30-6:30PM, Humbrews, Arcata.
	9. Oct 5: Student Health & Wellbeing Services is offering on-campus flu vaccinations to staff and faculty, 12-5 pm, University Quad. A $30 on-site cash or credit card payment is available but check with insurance plan to discuss coverage or reimbursement options first. Additional information [here](http://www2.humboldt.edu/pmc/portal/campus-flu-vaccines-students-faculty-and-staff).
	10. Oct 5-7: HSU’s Homecoming & Family weekend. See website for [event listings](http://homecoming.humboldt.edu/).
	11. Oct 9: CSUPERB Faculty and Student Travel Grants proposals due by 5 pm. For details, go to <https://www2.calstate.edu/impact-of-the-csu/research/csuperb>.
3. Approval of minutes from September 6 meeting.
4. Kim Vincent Layton and Enoch Hale, CTL: time certain 9:05 am
5. Equipment requests
6. Scheduling guidelines
7. Communication/CNRS Newsletter
8. CNRS Diversity Committee
9. Substitute Faculty
10. Enterprise changes