COLLEGE OF NATURAL RESOURCES AND SCIENCES

COUNCIL OF DEPARTMENT CHAIRS

MEETING #5 \* November 21, 2019

BSS 508 \* 9:00-10:50 am

# AGENDA

1. Call to order
2. Announcements

* Nov 25-29: Fall Break
* Dec 3: CSU Biotechnology Symposium registration due. Go to <http://www.csuperb.org/symposium/registration/> to register and learn more.
* Dec 3: URPC Open Forum, 11:30 am-1:30 pm, Goodwin Forum to vet the draft budget plan for the campus. All are encouraged to attend.
* Dec 4: 2018-19 Excellence in Teaching Award Lecture with awardee Dr. Susan Marshall. The title of Susan’s talk is “Branding HSU”, 5 pm in the KBR.
* Dec 6: Wildlife Poster Symposium, 4-6 pm, University Library. All are invited to attend to support our students in their research.
* Dec 12: 27th Annual Pancake Dinner – Help Needed! Serving time 8-11 pm in the JGC. Sign up [here](https://docs.google.com/forms/d/19udQ3IF4Bzdw4X1uW54kVipTfQ_FnQBNAw5m0JXZwm4/viewform?edit_requested=true).
* Dec 13: Science 100 Student Research Poster Symposium, 4-6 pm, University Library, 2nd Floor.
* Dec 13: Fall 2019 Graduation Reception, 4-6 pm, Great Hall. Info [link](https://forever.humboldt.edu/fall-graduation-reception).
* Dec 19: CNRS Taste of the Holidays event, 11:30 am-1:00 pm, UCBR.
* Jan 16: Mark your calendar for the Department Chairs training offered by Academic Personnel Services, 1-5 pm, location TBD.
* Fall 2019 Student Course Evaluations will run December 2-15 with student reminders every 4 days. Faculty response notice will be sent on December 9.

1. Approval of minutes from October 31 meeting.
2. Illness, Injury and Prevention Program (IIPP)
3. Jason Meriwether and Peter Martinez, EM/Admissions: time certain 10:00 am
4. Strategic Budget Allocations
5. Program Capacity
6. Tenure-track Faculty Teaching Profile
7. Equity
8. Newsletter Name