COLLEGE OF NATURAL RESOURCES AND SCIENCES

COUNCIL OF DEPARTMENT CHAIRS

MEETING #2 September 6, 2018

BSS 508 \* 9:00-10:50 am

# AGENDA

1. Call to order
2. Announcements
	1. Sept 6: Outstanding Service Award Lecture with Julie Alderson, 5-7 pm, KBR.
	2. Sept 7: Deadline to submit new/revised S’19 miscellaneous course fees to Provost’s Office for review and approval, attention Lupe Lovio. Some flexibility in the deadline, but please reach out to Lupe to let her know about the impending fee.
	3. Sept 10: Research, Scholarship, and Creative Activities (RSCA) applications due by 5 pm to SPF. [Click here](https://goo.gl/forms/yHZtxbxAE4tOda8z1) to apply.
	4. Sept 10: Open Enrollment Period opens for employees to modify health benefits.
	5. Sept 11: Departments begin entering S’19 class schedule into PeopleSoft.
	6. Sept 14: CNRS request for fall term travel grants due by 5 pm. To request funding, [click here](https://goo.gl/forms/u3DSFATSCWdQtq9N2).
	7. Sept 14: ODEI is hosting a Campus Climate Challenges webinar, 12-1 pm in the Library Fishbowl. Event is open to all.
	8. Sept 17: CENSUS
3. Approval of minutes from August 30 meeting.
4. Budget and its connection to scheduling - discussion
5. Marcus Winder, Student Affairs: time certain 9:30 am
6. Sabrina Zink, EH&S: time certain 10:05 am
7. Substitute Faculty
8. Enterprise changes
9. Other